



ക.രാ.ബി.നി.
E.S.I.C.

എംപ്ലോയീസ് സ്റ്റേറ്റ് ഇൻഷുറൻസ് കോർപ്പറേഷൻ
തൊഴിൽ മന്ത്രാലയം, ഭാരത സർക്കാർ)
कर्मचारी राज्य बीमा निगम
(अम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



सत्यमेव जयते

റീജിയണൽ ഓഫീസ്/ ദേശീയ കാര്യാലയ/ REGIONAL OFFICE
പഞ്ചദീപ് ഭവൻ, തോർത്തത്ത് സ്വരാജ് റൗണ്ട്, തൃശ്ശൂർ - 680020
पंचदीप भवन, उत्तरी स्वराज राउंड, तृशूर - 680020
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F.No. 54.A/12/1/2022-Adm(E-139300)

Dated : 01-04-2025

वर्ष 2025 का कार्यालय आदेश संख्या 74

OFFICE ORDER NO 74 OF 2025

The Regional Director has ordered that following officials in Group C cadre will be retiring from the services of the ESI Corporation, Kerala Region on superannuation with effect from the date mentioned against their names **during the year 2026.**

The Date of Birth and other details mentioned against each official of the respective Sub Regions/ESIC Hospitals may be verified with reference to the service book maintained in respective Sub Regional Offices/ESIC Hospitals and any error/omission noticed may be intimated through e-mail on or before 25.04.2025 so as to consider correction, if any, required at this end. It is also mentioned here that if nothing intimated within the time limit, it will be treated as final.

SI No.	Name of the Official (Sri/Smt/Kum.)	Employee No.	Post	Office	Date of Birth	Date of Retirement.
1	Kannayyan V	116774	Assistant	BO Kanjikode	15.03.1966	31.03.2026
2	Remadevi. D	148250	Assistant	ESIC Hospital Asramam	01.05.1966	30.04.2026
3	Omana K V	116823	UDC	BO Alagappanagar	07.05.1966	31.05.2026
4	Lakshmy P P	116782	MTS	SRO Kozhikode	15.05.1966	31.05.2026
5	Devaky P K	116717	SSO/Supdt	ESIC Hospital Udyogmandal	20.05.1966	31.05.2026
6	Sobha K K	110347	MTS	SRO Ernakulam	20.05.1966	31.05.2026

The Officials who are Branch Managers shall hand over charge to the substitute posted or to the Head Clerk/Senior most Official in their Branch Office as the case may be **on the last working day of the month of retirement.**

The Superintendents shall relinquish charge and submit charge relinquishing report **on the last working day of the month of retirement.**

SSOs shall handover charge to their substitute posted against them or to the Branch Manager as the case may be and submit charge relinquishing report **on the last working day of the month of retirement.**

The Branch Managers/Social Security Officers/ Superintendents shall also submit actual Charge relinquishing report, **relinquishing from the services of ESI Corporation**, in the prescribed proforma to all concerned **on the last day of the service (i.e actual day of retirement)** in addition to the certificate of transfer of charge/ handing over charge/relinquishing charge report as mentioned above.

All the above officials shall be relieved from their services on the afternoon of the last working day of the month of retirement.

Charge relinquishing Report/ relieving order may be submitted to all concerned.

Hindi version will follow.

Digitally signed by

JELSON V A

Date: 01-04-2025

16:54:51

उप निदेशक [प्रशासन]

DEPUTY DIRECTOR [ADM]

To:-

1. The Officials Concerned.
2. The Director General, Estt I/II/III, Headquarters, ESIC, New Delhi.
3. The Joint Director-in-Charge, SRO Ernakulam/Kollam/Kozhikode/Thiruvananthapuram.
4. The Deputy Director (Finance) , RO, ESIC, Thrissur.
5. Medical Superintendents ESIC Hospitals, Asramam/ Ezhukone/Udyogamandal
6. All Branch Managers/HC i/c/ GDMO, Kerala Region.
7. All Branches at RO Thrissur.
8. Administration Branch (Leave/Pension/SB/GPF/Mapping Seat), RO Thrissur.
9. The General Secretary, ESIC Employees' Union, Kerala Thrissur.
10. The General Secretary, ESIC Officers' Association, Thrissur.
11. The Secretary, Kerala ESIC SC/ST Employees & Officers Welfare Association, Thrissur.
12. The Secretary, Kerala ESIC Employees' Co.op Soc. , Thrissur.
13. PA to RD.
14. Personal file of the officials.
15. Hindi Cell for Translation.
16. Co-ordination Branch, RO Thrissur- for uploading on the website.
17. The General Secretary, ESIC Pensioners' Association (Kerala).
18. The General Secretary, ESIC Pensioners Welfare Association (Kollam) Kerala.