

**RECOMMENDATIONS OF THE TRANSFER COMMITTEE FOR INTRA REGION TRANSFER/POSTING OF
NON-MEDICAL STAFF IN THE CADRE OF ASSISTANT, UDC AND LDC FOR ANNUAL GENERAL
TRANSFER WITHIN THE REGION (INTRA REGION) FOR TRANSFER YEAR -2025**

1. As constituted by the competent Authority vide Regional Office, Thrissur F.No. 54.A.22-14/3/2023-Adm Dated : 25-03-2025, the Transfer Committee (TC), consisting of the following officers discussed in detail the instructions given in the Transfer Policy (TP) for Transfer/Posting of Non-Medical Staff in the **Cadre of Assistant, Upper Division Clerk and Lower Division Clerk** for annual General Transfer posted in the Region:-

- a) Sri Jelson V A, Deputy Director : Chairman
b) Dr Derin TP, MR, RO Thrissur : Member
c) Hareesh Kumar A, Assistant Director : Member Secretary

2. ESIC Headquarters, vide Circular No.F.NO:Pt-A-33/19/2/TransferPolicy/2022-E-II-Part(2) Dated:16-03-2025 has called for online options for Choice Stations from the Officers/ Officials in the cadre of Non-Medical staff up to the cadre of Assistants of ESIC posted in the region. The Cadre wise options for Choice Stations submitted by the Officials up to the cadre of Assistants under options for choice stations were downloaded from the HRMS Transfer reports and examined by the TC. The TC also obtained the tenure wise posting details of the Officials at each Location/ Accounting Units, to examine Transfer/Postings to be made on completion of Tenure / Mandatory transfer as stipulated in the Transfer Policy. The Committee also examined the Sanctioned Strength and Current In position of Staff in various cadres at the different Accounting Units in the Region to consider the Administrative Requirements/Exigencies to ensure the smooth running of the Offices. After examining the above details and making detailed deliberations, the committee has decided to proceed further to examine the Options/ Requests for Choice stations and make recommendations based on the principles laid down in the TP.

3. The committee has agreed to decide upon each case keeping in mind the following given in the TP:-

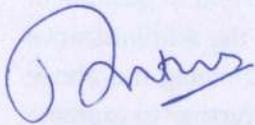
- a) To adhere to the principles given at clause 2 of Transfer Policy.
- b) To decide on the options/requests based on the broad directions/ principles given at clause 4.1 to 4.3 and 5.1 to 5.5.
- c) The provisions given at clause 6.1 & 6.2 of TP with regard to Administrative Exigencies to ensure smooth functioning of Offices was given due considerations by the Committee while deciding on the Options/ requests.
- d) The General Guidelines and criteria for transfer and posting, as outlined in Clauses 7.1 to 7.7, were followed in the consideration of the options and requests.
- e) Considering the provisions given at 4.2 of the TP with regard to compliance of Central Vigilance Commission and Vigilance Division, Headquarters instructions on the Rotation of Staff on sensitive posts, the committee recommends that the respective TCs formed at SROs as per paragraph 10.1 of the TP may examine and find out mandatory cases in order to ensure compliance to the CVC directions and to post them suitably to the Offices under SRO.

4. Duly considering the above principles/ guidelines stipulated in the TP and after due deliberations made over several meetings, the TC recommends Intra Region Annual General Transfer for the year 2025 for Non-Medical Ministerial Staff in the cadre of Assistant, Upper Division Clerk, Lower Division Clerk and Multi Tasking Staff as follows: -

Sl No	Cadre	Remarks
1	Assistants	Appendix A
2	Upper Division Clerk	Appendix B
3	Lower Division Clerk	Appendix C
4	Transfer/postings within RO Thrissur	Appendix D

5. For the General Transfer - 2025, the Transfer Committee at the Regional Office, Thrissur, has effected the transfer/posting of approximately 15% of the Group C staff across various accounting units within the Kerala region. Additionally, around 12% of the Group C staff have been transferred, posted, or rotated across different units and offices within the Regional Office, Kerala. All other cases wherein the officials have requested posting/ transfer within Accounting unit and not recommended by Regional Transfer Committee may be decided by respective SRO Transfer Committee.

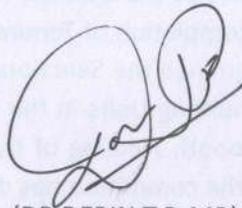
The recommendations of the TC are submitted to the Competent Authority for further necessary action.



(HAREESH KUMAR A, AD)

Member Secretary

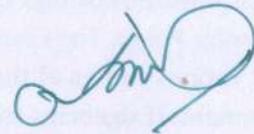
15 May 25



(DR DERIN T P, MR)

Member

19 May 25



JELSON VA, DD

Chairman

15 May 25

APPENDIX 'A'

INTRA REGION TRANSFER/ POSTING IN THE CADRE OF ASSISTANTS

Sl. No	Emp. No	Employee Name (Shri/Smt/Kum.)	Present place of posting	Place of Posting Ordered	Remarks
1	110665	Biwin B R	Under SRO Ernakulam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
2	145349	Lekshmi V Nair	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
3	110594	Prasanthi M G	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
4	145653	SOUMYA R	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
5	148175	Rajesh Rajendran	Under SRO Kozhikode	Under SRO Kollam	As per Clause 5.2(ii) of TP
6	147265	Shaji P	Under SRO Kozhikode	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
7	142241	Veena C K	Under SRO Thiruvananthapuram	Under SRO Kollam	As per Clause 5.2(ii) of TP
8	145505	Divya K M	Under SRO Thiruvananthapuram	ESIC Model & Super specialty Hospital Asramam	As per Clause 5.2(ii) of TP
9	117834	Unni M B	Under SRO Thiruvananthapuram	Under SRO Kollam	As per Clause 5.2(ii) of TP
10	117839	Anupama U S	Under SRO Thiruvananthapuram	Under RO Thrissur	As per Clause 7.5 of TP
11	147105	Rakesh S	Under SRO Thiruvananthapuram	Under SRO Kozhikode	As per Clause 7.5 of TP
12	139081	Shyni S P	Under SRO Thiruvananthapuram	Under SRO Ernakulam	As per Clause 7.5 of TP
13	146452	Rajitha Raghu	ESIC Model & Super specialty Hospital Asramam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP

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APPENDIX 'B'

INTRA REGION TRANSFER/ POSTING IN THE CADRE OF UPPER DIVISION CLERK

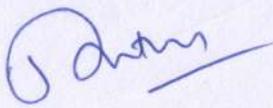
Sl. No	Emp. No	Employee Name (Shri/Smt/Kum.)	Present place of posting	Recommended Place of Transfer/ Posting	Remarks
1	145555	Baiju VP	Under RO Thrissur	Under SRO Kozhikode	As per Clause 5.2(ii) of TP
2	181671	Aparna Prasad	Under RO Thrissur	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
3	171375	Krishnapriya M N	Under RO Thrissur	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
4	116745	Hafeez P P	Under RO Thrissur	Under SRO Kozhikode	As per Clause 5.2(ii) of TP
5	110348	Anu Ambrose	Under RO Thrissur	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
6	171373	Nirmal A P	Under SRO Ernakulam	Under SRO Kollam	As per Clause 5.2(ii) of TP
7	136177	Mithun Raj M S	Under SRO Ernakulam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
8	161496	Sunitha S	Under SRO Ernakulam	Under RO Thrissur	As per Clause 7.5 of TP
9	171240	Manoj Krishnakumar	Under SRO Ernakulam	ESIC Hospital Udyogmandal	As per Clause 7.5 of TP
10	171239	Tintu Thomas	Under SRO Ernakulam	ESIC Hospital Udyogmandal	As per Clause 7.5 of TP
11	171423	Arjun S Das	Under SRO Ernakulam	ESIC Hospital Udyogmandal	As per Clause 7.5 of TP
12	171480	Mathew John	Under SRO Ernakulam	ESIC Hospital Udyogmandal	As per Clause 7.5 of TP
13	174474	Manu A M	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
14	171363	Vipin V S	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
15	171521	Mahesh M A	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
16	136176	Baiju M	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
17	173071	Sasi Varsh D S	Under SRO Kollam	ESIC Model & Super specialty Hospital Asramam	As per Clause 5.2(ii) of TP
18	116409	Deepa S Kumar	Under SRO Kollam	Under RO Thrissur	As per Clause 7.5 of TP
19	171292	Sudheesh Raveendran	Under SRO Kollam	Under RO Thrissur	As per Clause 7.5 of TP

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20	171276	Anil Raj R	Under SRO Kollam	Under RO Thrissur	As per Clause 7.5 of TP
21	171438	Tharun Babu	Under SRO Kollam	ESIC Hospital Ezhukone	As per Clause 7.5 of TP
22	136567	Aswathy M Asok	Under SRO Kozhikode	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
23	171437	Soorya V G	Under SRO Thiruvananthapuram	ESIC Model & Super specialty Hospital Asramam	As per Clause 7.5 of TP
24	171433	Bineesh P	Under SRO Thiruvananthapuram	ESIC Model & Super specialty Hospital Asramam	As per Clause 7.5 of TP
25	171334	Pranav P J	Under SRO Thiruvananthapuram	ESIC Model & Super specialty Hospital Asramam	As per Clause 7.5 of TP
26	172745	C S Varsha	Under SRO Thiruvananthapuram	Under SRO Kollam	As per Clause 7.5 of TP
27	171312	Raj Krishnan B R	Under SRO Thiruvananthapuram	Under SRO Kollam	As per Clause 7.5 of TP
28	110585	Subilal D	ESIC Model & Super specialty Hospital Asramam	Under SRO Kollam	As per Clause 5.2(ii) of TP
29	173883	Sen C	ESIC Model & Super specialty Hospital Asramam	Under SRO Kollam	As per Clause 5.2(ii) of TP
30	116444	Gireeshkumar D	ESIC Model & Super specialty Hospital Asramam	Under SRO Kollam	As per Clause 5.2(ii) of TP
31	117812	Siji MR	ESIC Model & Super specialty Hospital Asramam	Under SRO Kollam	As per Clause 5.2(ii) of TP
32	171385	Sandeep S	ESIC Hospital Ezhukone	Under SRO Kollam	As per Clause 5.2(ii) of TP
33	116904	Shiji A K	ESIC Hospital Udyogmandal	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
34	116441	Sinoj P M	ESIC Hospital Udyogmandal	Under SRO Kollam	As per Clause 5.2(ii) of TP
35	173274	Ranjana M R	ESIC Hospital Udyogmandal	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
36	136686	Abilash Paulose	ESIC Hospital Udyogmandal	Under SRO Ernakulam	As per Clause 5.2(ii) of TP







APPENDIX 'C'

INTRA REGION TRANSFER/ POSTING IN THE CADRE OF LOWER DIVISION CLERK

Sl. No	Emp. No	Employee Name (Shri/Smt/Kum.)	Present place of posting	Recommended Place of Transfer/ Posting	Remarks
1	173388	Ajith RV	Under RO Thrissur	Under SRO Kozhikode	As per Clause 5.2(ii) of TP
2	161685	Arun Philip	Under SRO Ernakulam	ESIC Hospital, Udyogmandal	As per Clause 7.5 of TP
3	173637	Ashma K Shaji	Under SRO Ernakulam	ESIC Hospital, Udyogmandal	As per Clause 7.5 of TP
4	161323	Meenu Raj	Under SRO Kollam	Under SRO Thiruvananthapuram	As per Clause 5.2(ii) of TP
5	173365	Shridhar Jayan	Under SRO Kollam	ESIC Hospital, Ezhukone	As per Clause 7.5 of TP
6	173256	Athul M G	Under SRO Thiruvananthapuram	Under SRO Ernakulam	As per Clause 5.2(ii) of TP
7	173587	Arun A	ESIC Hospital, Ezhukone	Under SRO Kollam	As per Clause 5.2(ii) of TP
8	173369	Rohith Reghuvaran	ESIC Hospital, Udyogmandal	Under SRO Kollam	As per Clause 5.2(ii) of TP
9	173725	Midhun Subramanian	ESIC Hospital, Udyogmandal	Under SRO Ernakulam	As per Clause 5.2(ii) of TP

APPENDIX 'D'

TRANSFER AND POSTING WITHIN OFFICES/BRANCH OFFICES/DCBO UNDER RO THRISSUR

Sl. No	Emp. No	Employee Name (Shri/Smt/Kum.)	Designation & Present place of posting	Recommended Place of Transfer/ Posting	Remarks
1	116867	Resmi S	HC i/c , DCBO Thazhekodde	HC i/c , BO Kanjikode	As per clause 4.2 of TP
2	146705	Muhammad Ali I	HC i/c, BO Kanjikode	HC i/c, BO Thrissur	As per Clause 7.5 of TP
3	107163	Namal Kumar K	Assistant, BO Shoranur	HC i/c , DCBO Thazhekodde	As per clause 4.2 of TP and administrative exigency
4	148216	Dhrisya K R	Assistant, BO Thrissur	Assistant, BO Shoranur	As per Clause 7.5 of TP
5	110597	Sreejamol P K	HC i/c, BO Ollur	Assistant, F & A Branch, RO Thrissur.	As per clause 4.2 of TP
6	116218	Sreerenjini P S	Assistant, F & A Branch, RO Thrissur.	HC i/c, BO Ollur	As per clause 4.2 of TP
7	144563	Resmi Jose M	HC i/c, BO Koratty	Assistant, Revenue Branch, RO Thrissur	As per clause 4.2 of TP
8	110272	Remya Nandakumar N	Assistant, Legal Branch, RO Thrissur	HC i/c, BO Koratty	As per Clause 7.5 of TP
9	116887	Saravanadas K	Assistant, BO Thrissur	Assistant, Medical Branch, RO Thrissur	Administrative exigency
10	124036	Jeena M V	Assistant, Revenue Branch, RO Thrissur	Assistant, BO Thrissur	As per Clause 5.2(ii) of TP
11	120346	Sibhila S Nair	Assistant, Benefit Branch, RO Thrissur	Assistant, Legal Branch, RO Thrissur	As per clause 4.2 of TP
12	117839	Anupama U S	Assistant, Under SRO Thiruvananthapuram (Under Orders of Transfer & posting under RO Thrissur)	Assistant, Medical Branch, RO Thrissur	As per Clause 7.5 of TP
13	171747	Rajesh Kumar R	UDC, Revenue Branch, RO Thrissur	UDC, PMD Branch, RO Thrissur	As per clause 4.2 of TP
14	183009	Roshni Suresh P	UDC, PMD Branch, RO Thrissur	UDC, Benefit Branch, RO Thrissur	As per clause 4.2 of TP
15	116701	Beena MK	UDC, Recovery Branch, RO Thrissur	UDC, BO Ollur	As per clause 4.2 & 7.5 of TP
16	173808	Sonia Poothokaran	UDC, BO Ollur	UDC, Recovery Branch, RO Thrissur	As per Clause 5.2(ii) of TP
17	172850	Anjukrishna P R	UDC, Medical Branch, RO Thrissur	UDC, BO Thrissur	As per Clause 7.5 of TP

18	181675	Ragi K Gopi GOPI	UDC, Cash Branch , RO Thrissur	UDC, Medical Branch, RO Thrissur	As per clause 4.2 of TP
19	116409	Deepa S Kumar	UDC, Under SRO Kollam (under orders of transfer & posting under RO Thrissur)	UDC, Revenue Branch, RO Thrissur	As per Clause 7.5 of TP
20	171292	Sudheesh Raveendran	UDC, Under SRO Kollam (under orders of transfer & posting under RO Thrissur)	UDC, BO Thrissur	As per Clause 7.5 of TP
21	171276	Anil Raj R	UDC, Under SRO Kollam (under orders of transfer & posting under RO Thrissur)	Revenue Branch, RO Thrissur	As per Clause 7.5 of TP
22	173393	Rupika K	LDC, BO Kanjikode	LDC, BO Palakkad	As per clause 4.2 of TP

